

**Wooden Hill Primary and Nursery School**

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Headteacher

Mrs Joanna Lagares

2<sup>nd</sup> March 2022

Dear Parents and Carers,

**Re: Staffing Changes in Vole Class**

As you know, Mrs Saraff has not been well enough to return to work this academic year after contracting COVID at the end of the summer term. She is gradually getting better and is hoping to begin to return around Easter time, depending on the advice from her GP. Mrs Parker has been able to step in and cover Mrs Saraff's absence and we are very grateful for her support and flexibility (she has been trying to retire for a couple of years and we keep bringing her back!).

In order to bring some consistency for Vole class and to the setting, we have appointed a fantastic new teacher, Mrs Holland who will take over the full responsibility for Vole class. As well as providing consistency for the children, it will also give Mrs Rutter more time fulfil her other duties as SENDCo and EYFS leader. Mrs Holland will be starting with us on Monday 14<sup>th</sup> March. Mrs Rutter will be working alongside her while she settles in and as the EYFS leader, Mrs Rutter will be supporting her in her role, so she will still be very much around and part of Vole class!

Once Mrs Saraff returns, she will work in both Mole and Vole class covering Mrs Holland and Miss Maidment when needed as well as supporting the learning.

I am sure you will join me in thanking Mrs Parker who has been an enormous help this year and in welcoming Mrs Holland to Wooden Hill School.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Joanna Lagares".

Joanna Lagares  
Headteacher