

**Wooden Hill Primary and Nursery School**

Staplehurst • Wooden Hill • Bracknell • Berkshire • RG12 8DB

[www.woodenhill.bracknell-forest.sch.uk](http://www.woodenhill.bracknell-forest.sch.uk)

Tel: 01344 421117

Email: [secretary@office.woodenhill.bracknell-forest.sch.uk](mailto:secretary@office.woodenhill.bracknell-forest.sch.uk)



Headteacher

Mrs Joanna Lagares

1<sup>st</sup> April 2021

Dear Parents and Carers,

**Pencil Cases in Key Stage Two**

From the beginning of the summer term, we would like to encourage the children to have their own pencil case in school. As the children get older, they become more independent and therefore it is appropriate for them to have opportunities to start taking more responsibility. Being responsible for bringing their day to day writing equipment to school is one of these opportunities.

The pencil case should include a blue writing pen, (Biro or Berol type) writing pencil, ruler, (up to 30 cm in length) eraser, pencil sharpener, coloured pencils, coloured felt tips, (optional) glue stick. No gel pens please. Any other equipment that is subject specific will be supplied by school. The size of the pencil case should, ideally, not be longer than 30 cm so that the children have enough space at the table to work. As with any item from home, please ensure it is named clearly.

For the coming summer term, bringing a pencil case from home is optional but from September all children in Key Stage Two will be expected to bring a pencil case. We are in the process of sourcing 'Wooden Hill' pencil cases which will be available from the school office in due course.

Yours sincerely,

A handwritten signature in black ink that reads "N. M. Leigh-Hunt". The signature is written in a cursive style with a long, sweeping tail on the final letter.

Miss Naomi Leigh-Hunt

Key Stage Two Lead