

**Wooden Hill Primary and Nursery School**

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Headteacher

Mrs Joanna Lagares

8<sup>th</sup> March 2020

Dear Parents and Carers,

**Re: Mrs Rutter and Vole Class**

Unfortunately, last Sunday Mrs Rutter developed symptoms of COVID-19 and this was confirmed via a positive PCR test early last week. Thankfully she hasn't required any treatment for the symptoms but she is incredibly fatigued and is unable to return to work just yet. At this stage, the earliest she will return will be Monday 22<sup>nd</sup> March but this date will be kept under review, depending on her recovery.

From Friday, when Vole Class return, Mrs Rutter will be covered by Mrs Critchlow, the Deputy Headteacher. The current arrangement will continue so Mrs Atkinson will be in Vole class on a Monday or Tuesday and Mrs Andrews will be in Mole class so that Mrs Critchlow has time for her leadership responsibilities.

I am sure you will all join us in wishing Mrs Rutter a full and speedy recovery.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Joanna Lagares".

Joanna Lagares  
Headteacher