

Wooden Hill Primary and Nursery School

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Headteacher

Mrs Joanna Lagares

21 December 2018

Dear Parents / Carers,

End of Term Information

Thank you for the positive feedback from the 'Accidents and head injury' letter I sent out earlier this week. There were some really helpful suggestions and ideas made. In light of these suggestions, from January, if a child bumps their head, they will wear a sticker to say that they have had a bump to the head. This informs all staff to look out for the signs and symptoms of a head injury and also to prompt parents and carers to check in the book bag for the letter.

This week we have said goodbye to Mrs Bradshaw-Williams and Mrs Easton and wish them all the very best in their new ventures. We have also said a temporary farewell to Mrs Steel who has started her maternity leave. In January, our School Business Manager, Mrs Garner is leaving us to further her accountancy career, now that her children are much older. She will be missed terribly but we wish her all the very best in the next stage of her career.

There are three adverts on the Bracknell Forest jobs website for Wooden Hill, all of which close during the first week back in January. We are advertising for a Teachers' Personal Assistant, Attendance and MIS (SIMS) Officer and Receptionist and a School Business Manager. If you know anyone with the relevant skills, experience and qualifications who is seeking to work in a friendly and happy school environment, please encourage them to apply!

Please note that Parents' Consultations will take place the second week back; Tuesday 16 January and Wednesday 17 January. Sign-up sheets will be placed in the foyer on the first day back.

Following our successful fundraising, I am pleased to let you know that the new play frame will be erected in the playground at the end of January. I am sure the children will have many years of fun on the play frame.

In January I will be sending out a letter and a link to a survey regarding communications and the effectiveness of the communications. Please keep an eye out for this as your feedback is very much appreciated in order to make sure that we are communicating effectively with you in the way you find most useful.

Finally, I would like to take this opportunity to wish you all a wonderful break. I look forward to seeing you all in the new year.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Mrs J. Lagares".

Mrs J. Lagares
Headteacher

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